



Murrieta Valley Girls Softball Association

CHARTER BY-LAWS 2010

Article I - Name

This organization shall be known as "Murrieta Valley Girls Softball Association."

Article II – Objective

The objective of the Murrieta Valley Girls Softball Association shall be to implant in the girls of the community the ideals of good sportsmanship, loyalty, courage and reverence. This objective shall be achieved by providing supervised athletic games. The supervisors shall bear in mind that the attainment of exceptional athletic skill or winning of the game shall be secondary, and molding of the character is of prime importance. The Murrieta Valley Girls Softball Association shall govern all girls' softball activities which they supervise.

The organization is organized exclusively for non-profit educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. Individual members will not derive profit from this organization.

Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law) or (b) by an organization's contributions to which are deductible under section 501(c)(3) of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue law).

Article III – Government and Procedures

Government of Murrieta Valley Girls Softball Association shall be under the direct supervision of the Board of Directors, which will consist of: President, Administrative Vice-President, Operational Vice-President, Divisional Vice-Presidents (High School, 14-Under, 12-Under, 10-Under, 8-Under and T-Ball), Secretary, Treasurer, Player Agent, Trustees (Membership, Fundraising and Sponsorship), Publicity Director, Equipment Manager, Head Scorekeeper, Umpire-In-Chief and Outgoing President.

- A. Any Board vacancy shall be filled by Board appointment within two (2) weeks.
- B. The Board may remove any Board member by two-thirds (2/3) vote of all Board Members.
- C. The Board shall normally meet bi-monthly.

- D. The President, or at least five (5) voting Board Members, may request a special emergency meeting of the Board. There must be a notice of at least twenty-four (24) hours prior to the meeting.
- E. A fifty-one percent (51%) majority of all Board Members constitute a quorum for the transaction of all business.
- F. It shall be the responsibility of the Board to oversee all administrative and playing rules for the league.
- G. The Board shall appoint such staff/positions as it deems necessary.
- H. Succession to command of the Elected Board shall be Administrative Vice-President, Operational Vice-President, Secretary and Treasurer, in that order.
- I. The Executive Board shall be comprised of the President, Administrative Vice-President, Secretary, Treasurer and Player Agent.
- J. The Executive Board shall include the Immediate Past President serving a term of one (1) year as a consultant and advisor to the President. This officer shall have a vote on the Executive Board.
- K. No association personnel shall at any time incur debts in the name of the Association. All purchases must be made only with the approval of the Board of Directors.

Exception: The President, Administrative Vice-President and Treasurer may make purchases of \$50.00 and under for the Association without prior approval. A detailed list and receipt must accompany the purchases.

- L. No Association personnel shall be personally liable for the debts, liabilities or obligations of the Association.
- M. A Board Member absent for three (3) consecutive regularly scheduled meetings is subject to dismissal by majority vote of the Board.

<h3>Article IV – Conduct of Members</h3>

The conduct of all classes of membership shall be maintained on a high level and in the best interest of the Murrieta Valley Girls Softball Association at all times. Personnel shall, at all times, refrain from the use of verbal abuse, profanity, derogative behavior and discrimination and shall not publicly display undue anger or animosity toward each other.

- A. Any charges of misconduct against any member, except the President, shall be presented in writing to the President. The President must then call a special meeting of the Board of Directors within seven (7) days, which shall not be open to the public. The accuser, the accused and any witnesses will be heard and the Board will determine if the accused will be cleared, warned or suspended. If the Conduct Committee should determine that a charge is extremely serious, said meeting would be scheduled by the President within twenty-four (24) hours pending further investigation by the Board.

- B. Any charges of misconduct of the President shall be presented in writing to the Administrative Vice-President, who shall, within seven (7) days, convene a special meeting of the Board to hear the charges and determine if the President will be cleared, warned or suspended. If the Administrative Vice-President determines that a charge against the President is extremely serious, the President may be immediately suspended with the concurrence of two-thirds (2/3) of the Board members pending the special meeting.
- C. No charges of misconduct may be brought more than thirty (30) days after the alleged event.
- D. Any person accused of misconduct and who refuses to attend a special meeting of the Board convened to hear the matter shall be subject to suspension without recourse.
- E. Any member who knowingly accuses another falsely may be suspended from membership.
- F. A person who has been suspended may make application for reinstatement through the Board of Directors by setting forth all of the facts regarding the suspension and the action of the Board will be final in either upholding the suspension or reinstating the member. The action to the Board shall be by a two-thirds (2/3) vote of the Board at which a quorum is present. The suspended person shall not be eligible to make re-application for membership for a period of one (1) year.

Article V – Meeting

- A. A general meeting shall be held for election of officers. Additional general meetings may be held at the discretion of the Board of Directors.
- B. The general voting membership shall consist of all interested adults.
- C. Roberts Rule of Order shall govern the proceedings of all meetings, except when in conflict with the by-laws of the league.

Article VI – Financial Policy

- A. No individual of the firm shall be allowed to make a direct gift or contribution to any single player, manager, coach or team that is deemed to be excessive by the Board of Directors and is not in the best interest of the Murrieta Valley Girls Softball Association.
- B. All funds must go directly into the general treasury.
- C. All monies needed in addition to sponsorship money will be raised under the auspices of the finance committee as approved by the Board of Directors.
- D. The sponsor must agree that only Murrieta Valley Girls Softball Association dictate the policies and conduct of teams.
- E. The sponsor’s fee shall be set by the Board of Directors each season.
- F. Sponsors will be contracted on a seasonal basis.
- G. If any sponsor has a complaint, such complaint will be given to the Board of Directors for action.

- H. The Board shall present to the general membership a budget for the operation of the league at the January general membership meeting.
- I. All checks require the approval of the Board of Directors. Checks shall be signed by two (2) of the following: President, Administrative Vice-President, Operational Vice-President or Treasurer.
- J. An Audit Committee will audit the league's books prior to the annual election of officers and at other times at the Board of Directors' discretion.

Article VII – Nominations and Voting

A nominating committee of not less than three (3) current Board members shall be appointed by the Board each year in sufficient time to solicit prospective candidates for the annual election.

- A. Said committee shall give due consideration to the league and its interest in presenting a slate to the general membership with said nominees consenting to serve for the position nominated. Said slate to be presented to the Board shall be no later than seven (7) days prior to the scheduled general election.
- B. Nominations from the floor shall be accepted. Nominees must be present.
- C. Said committee shall distribute ballots at the annual general membership meeting.
- D. Said committee shall be responsible for the accuracy of the ballot count and shall forward results to the Secretary.

Each voting member shall be entitled to cast one (1) vote for each position on the ballot. A member must be present to cast a vote.

Article VIII – Registration and Insurance

- A. Registration shall be held prior to each playing season (i.e., Spring, Summer, Fall) of each year.
- B. Each player must be registered by a parent or legal guardian with proof of age.
- C. Any registration fee shall be set by the Board of Directors and shall be payable at the time of registration.
- D. The registration fee may be waived for extraordinary circumstances. No girl shall be denied the privilege of participating due to lack of a registration fee. A request will be given to the Player Agent and submitted to the Board of Directors.
- E. The Board of Directors will reserve the right to require a written medical release from a licensed physician if deemed necessary.

- F. The Murrieta Valley Girls Softball Association shall be covered by liability insurance and each team shall be covered by a standard accident insurance policy.

A secondary sports league insurance policy is provided for league participation. Any accidental injury occurring during practice, games or tournament and including travel to and from the same is covered.

Coverage includes players, league directors and executive officers, sponsors, managers, coaches and auxiliaries (umpires, scorekeepers, authorized snack workers, etc.). It DOES NOT COVER any injuries to spectators or any non-accidental sickness or injury.

A secondary insurance policy is paid second, after one's own personal insurance company has met their obligation. League insurance will pay the remaining medical fees resulting from league related injuries.

All claims should be submitted to the Administrative Vice-President for presentation to the Board.

Article IX – Dedication/Dissolution Clause

The property of this organization is irrevocably dedicated to charitable and non-profit purposes. No part of the net income or assets of this organization shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private persons.

Upon the winding up and dissolution of his organization, after paying or adequately providing for the debts and liabilities of this organization, the remaining assets shall be distributed to the Murrieta Valley Girls Softball program. However, if the named recipient is not then in existence or no longer a qualified distributor or unwilling or unable to accept the distribution, then the assets of this organization shall be distributed to a non-profit fund, foundation or organization which is organized and operated exclusively for charitable purposes specified in Section 501(c)(3) of the Internal Revenue Code.

Article X – Political Limitation Clause

No substantial part of the activities of this organization shall consist of carrying on propaganda or otherwise attempting to influence legislation, and the organization shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

Article XI – Proxy Vote

Board Members with voting privileges may exercise their vote when absent by presenting the President with a written proxy. The proxy shall specify member's intent and a record of the proxy vote shall be recorded in the minutes. Proxy use is limited to two (2) consecutive board meetings.

Article XII – Risk Management

Murrieta Valley Girls Softball Association shall keep in force a Risk Management Program. The Board has direct supervision and final decision as to form and content of the program.

Article XIII – Amendments

Amendments to these By-Laws shall be approved by two-thirds (2/3) of the votes cast at a general meeting. The intent to amend By-Laws must be publicized a minimum of ten (10) days prior to the general meeting.

Article XIV – Ratification

These By-Laws of the Murrieta Valley Girls Softball Association, revised and adopted this 18th day of December, 2008 by the General Membership, supersedes all previous By-Laws and minutes of meeting issued by the Murrieta Valley Girls Softball Association or any previous affiliation either written or oral.

MURRIETA VALLEY GIRLS SOFTBALL ASSOCIATION

by: _____ President

by: _____ Administrative Vice-President

by: _____ Secretary

by: _____ Treasurer